

HIMS/MICRO/145/2024

To,

The Principal,
HIMS, Varanasi.

Dept. of Microbiology
Date: 07th May 2024

Sub: Monthly Maintenance Figure (MMF) for Microbiology Lab tests items.

1. Please find enclosed as the Monthly Maintenance Figure for all various lab tests items (Hi-Media, Reagent, Antibiotics, BacT/Alert & VTK-2 Kits, Routine Test Kits & Chemicals) of Microbiology.
2. Submitted for your necessary action.

Copy to –

M.S Office,
Office Copy.



Dr. (Brig) K.K Lahiri
Prof & HOD
Dept. of Microbiology



Office of the principal
Heritage Institute Of Medical Science

Ref No: HIMS/MICRO/ /2024

Date: 02/05/2024

Demand for Monthly Maintenance Figure(MMF)
Pro-forma For Purchase of Items / Materials only Hi-media indent


Date- 02/05/2024

Name of Dept- Microbiology

Sr. No.	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
1	Amikacin (SD035) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
2	Ampicillin (SD002) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
3	Azithromycin (SD204) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	01 VL	-	01 VL			
4	Amoxyclav (SD063) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
5	Aztreonam (SD212) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	04 VL	-	01 VL			
6	Ampicillin/Sulbactam (SD112) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	03 VL	-	01 VL			
7	Chloramphenicol (SD006) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	04 VL	-	01 VL			
8	Ceftazidime Clav acid (SD207)Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
9	Ceftazidime (SD062) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
10	Clindamycin (SD051) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	06 VL	-	01 VL			
11	Ciprofloxacin (SD060) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	03 VL	-	01 VL			
12	Colistin (SD009) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	03 VL	-	01 VL			
13	Co- Trimoxazole (SD010) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	01 VL	-	01 VL			
14	Cefepime (SD219) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
15	Ceftriaxone (SD109) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	03 VL	-	01 VL			
16	Cefotaxime (SD040) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	10 VL	-	01 VL			
17	Cefoxitin (SD010) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	08 VL	-	01 VL			
18	Cefuroxime (SD061) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	07 VL	-	01 VL			
19	Cefazolin (SD047) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	05 VL	-	01 VL			
20	Clarithromycin (SD192) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	06 VL	-	01 VL			
21	Doxycycline (SD012) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	04 VL	-	01 VL			
22	Erythromycin (SD013) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	03 VL	-	01 VL			
23	Fosfomycin (SD205) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	04 VL	-	01 VL			
24	Gentamicin (SD016) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	02 VL	-	01 VL			
25	High Level Gentamicin (SD195) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	09 VL	-	01 VL			

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						Ser	Un Ser				
26	Imipenem (SD214) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
27	Levofloxacin (SD216) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	05 VL	-	01 VL			
28	Linolid (SD215) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	04 VL	-	01 VL			
29	Moxifloxacin (SD217) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	03 VL	-	01 VL			
30	Meropenem (SD727) Size: 05VL/Pack	03.04.2023	1 Pack	22.06.2023	1 Pack	02 VL	-	01 VL			
31	Nalidix Acid (SD021) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	06 VL	-	01 VL			
32	Netilmycin (SD046) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	04 VL	-	01 VL			
33	Nitrofurantoin (SD023) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	04 VL	-	01 VL			
34	Norfloxacin (SD057) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	05 VL	-	01 VL			
35	Ofloxacin (SD087) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	05 VL	-	01 VL			
36	Pencillin (SD028) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	04 VL	-	01 VL			
37	Piperacillin (SD066) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	04 VL	-	01 VL			
38	Piperacillin/Tazobactam (SD210) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	03 VL	-	01 VL			
39	Sulphafurazole (SD032) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	03 VL	-	01 VL			
40	Ticarcillin Clavulanic Acid (SD201) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	04 VL	-	01 VL			
41	Tetracycline (SD037) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	03 VL	-	01 VL			
42	Teicoplanin (SD213) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	06 VL	-	01 VL			
43	Toramycin (SD044) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	03 VL	-	01 VL			
44	Trimthoprim (SD039) Size: 05VL/Pack	19.01.2024	1 Pack	18.03.2024	1 Pack	03 VL	-	01 VL			
45	Vancomycin (SD045) Size: 05VL/Pack	08-09-22	1 Pack	11-04-22	1 Pack	10 VL	-	01 VL			

1. Indent : (Justification/Reasons to Purchase)
2. Central Store – to state:-
 - a. Item available/Not available
 - b. Item shortly coming/Not coming?
3. Procurement Dept – to give cost estimate
4. Manager Finance – to give budget approval
5. Principal sir – Approved/Not approved


HOD Sign with Stamp
Dr. (Brig.) K.K. Lahiri
Professor & HOD
Dept. of Microbiology
Bhargava IMS, Varanasi

Hon'ble V.C. Sir : (Approved/Not approved with qty)



Office of The Principal
Heritage Institute Of Medical Science

Ref No: HIMS/MICRO/ /2024

DATE: 02.05.2024


Demand for Monthly Maintance Figure (MMF)
Pro-forma For Purchase of Items / Materials-only Hi-media indent

Date- 02.05.2024

Name of Dept- Microbiology

S.N	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
1	S.D.A Agar (M063A-500G)	19.01.2024	1	06.03.2024	1	01	-	100 Gram			
2	Cooke Meat Medium (M149-500G)	09-01-19	2	25-10-19	2	01	-	100 Gram			
3	TCBS Agar (M189-100G)	19.01.2024	1	06.03.2024	1	2	-	100 Gram			
4	Phenylalanine Agar (M281-100G)	19.01.2024	4	06.03.2024	4	02	-	100 Gram			
5	Tetrathionate Broth Base (MM032-100G)	09-01-19	1	25-10-19	1	01	-	100 Gram			
6	Selenite Broth (M052-500G)	09-01-19	1	25-10-19	1	01	-	100 Gram			
7	Nitrate Broth (M439-500G)	09-01-19	3	25-10-19	3	2	-	100 Gram			
8	MacConkey Broth Purple (M083-500G)	09-01-19	3	25-10-19	3	1	-	100 Gram			
9	BHI Broth (M210-100G)	09-01-19	1	25-10-19	1	01	-	100 Gram			
10	Glucose Broth (M860-100G)	09-01-19	1	25-10-19	1	01	-	100 Gram			
11	Agar Medium J (Deoxycholate-Citrate Agar) (M065-500G)	09-01-19	1	25-10-19	1	01	-	100 Gram			
12	Bile Esculin Agar (M972-500G)	09-01-19	1	25-10-19	1	Nil	-	100 Gram			
13	Agar powder (GRM026-500G)	08-09-22	1	11-04-22	1	Nil	-	100 Gram			
14	Mueller Hinton Agar (M173-500G)	19.01.2024	2	06.03.2024	2	1	-	100 Gram			
15	Nutrient Agar (M001-500G)	19.01.2024	1	17.02.2024	1	1	-	200 Gram			
16	MacConkey Agar (M082-500G)	19.01.2024	2	17.02.2024	2	1	-	200 Gram			
17	C. L. E. D. Agar (M792-500G)	19.01.2024	1	17.02.2024	1	1	-	200 Gram			
18	Kovac's Indole (R008-100ml)	02-02-22	1	08-09-22	1	Nil	-	200 Gram			
19	Methyl Red Indicator (I007-100ml)	15-06-22	1	08-09-22	1	Nil	-	100 Gram			

S.N	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
20	Mannintol Salt Agar Base (M118-100G)	09-01-19	1	25-10-19	1	Nil	-	100 Gram			
21	Phenol Red Broth Base (M054-500G)	09-01-19	1	25-10-19	1	Nil	-	100 Gram			
22	Alpha-naphthylamine solution (R009-100ml)	15-06-22	1	08-09-22	1	Nil	-	100 Gram			
23	Sulphanilic Acid (R015-100ml)	15-06-22	1	08-09-22	1	01	-	50 Gram			
24	Peptone Water (M0285-500G)	19.01.2024	2	17.02.2024	2	01	-	100 Gram			
25	Urea Agar Base (M112-500G)	19.01.2024	1	06.03.2024	1	1	-	100 Gram			
26	TSI Agar (M021B-500G)	03.04.2023	1	22.06.2023	1	1	-	100 Gram			
27	Barrit Reagent A (R029-100ml)	15-06-22	1	08-09-22	1	Nil	-	100 Gram			
28	Barrit Reagent B (R030-100ml)	15-06-22	1	08-09-22	1	Nil	-	100 Gram			
29	SIM Medium (M181-500G)	19.01.2024	1	06.03.2024	1	1	-	100 Gram			
30	Simmons Citrate Agar (M099-500G)	03.04.2023	1	22.06.2023	1	1	-	100 Gram			
31	L.P.C.B Code: S016-100ML	19.01.2024	2	17.02.2024	2	1	-	100 Gram			


 HOD Sign with Stamp
 (R.K. Mishra)
 Professor & HOD
 Dept. of Microbiology
 Banage IIS, Varanasi

1. Indent : (Justification/Reasons to Purchase)
2. Central Store – to state:-
 - a. Item available/Not available
 - b. Item shortly coming/Not coming?
3. Procurement Dept – to give cost estimate
4. Manager Finance – to give budget approval
5. Principal sir – Approved/Not approve

Hon'ble V.C. Sir : (Approved/Not approved with qty)



Office of the principal
Heritage Institute Of Medical Science

Ref No: HIMS/MICRO/ /2024

Date: 02/05/2024

Demand for Monthly Maintance Figure (MMF)

Pro-forma For Purchase of Items / Materials only BioMérieux Kits

Date- 02/05/2024

Name of Dept- Microbiology

Sr. No.	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
1	GP Test Kit VTK2 Code : 21342 (20 test/Box)	22.12.2023	2	24.02.2024	2	25	-	01 Box			
2	GN Test Kit VTK2 Code : 21341 (20 test/Box)	22.12.2023	10	24.02.2024	10	52	-	02 Box			
3	AST-P628 test kit Code : 414534 (20 test/Box)	22.12.2023	4	24.02.2024	4	32	-	01 Box			
4	AST-N405 test kit Code : 423864 (20 test/Box)	29.12.2022	4	04.02.2023	4	60	-	01 Box			
5	AST-N406 test kit Code : 423869 (20 test/Box)	22.12.2023	10	24.02.2024	10	35	-	01 Box			
6	AST-N235 test kit Code : 423864 (20 test/Box)	20.12.2023	2	24.02.2024	2	12	-	01 Box			
7	AST-ST03 test kit Code : 421040 (20 test/Box)	04.11.2022	1	21.11.2022	1	7	-	01 Box			
8	BACT/ALERT PF PLUS Code:410853 (50 test/Box)	30.01.2024	2	24.02.2024	2	26	-	01 Box			
9	BACT/ALERT FA PLUS Code:410851 (100 test/Box)	22.12.2023	1	24.02.2024	1	32	-	01 Box			
10	YST Test Kit VTK 2 Code:21343 (20 test/Box)	22.12.2023	1	24.02.2024	1	8	-	01 Box			
11	VTK 2 AST YS08 Code: 420739 (20 test/Box)	22.12.2023	1	24.02.2024	1	9	-	01 Box			
12	Suspension Solution Code: V1204 Size: 500ML/Bottle	09.11.2023	1	22.11.2023	1	Nil	-	01 Bottle			
13	Unsensitized Tubes Size: 01x2000/Pack	03.04.2023	1	05.07.2023	1	600		01 Pack			
14	BHI Bottle Microexpress Blood Culture System (Size: 20ML/Bottle)	01.02.2024	20	13.02.2024	20	Nil	-	15 Bottles			

Sr. No.	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
15	BHI Bottle Microexpress Blood Culture System (Size: 70ML/Bottle)	08.02.2024	50	13.02.2024	50	15	-	15 Bottles			

K.K. Lahiri
HOD Sign with Stamp
4/5/24

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Dr. (Brig.) K.K. Lahiri
Professor & HOD
Dept. of Microbiology
Heritage IMS, Varanasi

Hon'ble V.C. Sir : (Approved/Not approved with qty)



Office of The Principal

Heritage Institute Of Medical Science

Ref No: HIMS/MICRO/ /2024

Date: 02/05/2024

Demand for Monthly Maintanance Figure (MMF)
Pro-forma For Purchase of Items / Materials Routine Test Kits

Date- 02/05/2024

Name of Dept- Microbiology

Table with 10 columns: S.N, Items Name, Last Demand (Dt with Qty), Last Issued (Dt with Qty), Total quantity held in Dept. (Ser, Un Ser), Qty Demanded, Estimated Rate, Estimated Amount, Vendors Name with Remarks. It lists 14 items including HCV, HIV, HEPA, Syphilis, Mal Card, RPR, Dengue, PPD Vial, Typhi IgM & IgG Card, Gram's Stain Kit, Stained Salmonella Antigen set, and Chikungunya IgG Card.

S.N	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
15	RF test Kit (Tulip Diagnostic)	06-01-21	01	08-09-21	01	Nil	-	01 Box			
16	CRP test Kit (Tulip Diagnostic)	06-01-21	01	08-09-21	01	Nil	-	01 Box			
17	ASO test Kit (Tulip Diagnostic)	06-01-21	01	08-09-21	01	Nil	-	01 Box			
18	Albert's Metachromatic Stain Kit (Himedia) Code: K002	03.04.2023	01	23.05.2023	01	01	-	01 Pkt			
19	Albert's Stain - A Kit (Himedia) Code: S001-125 ML	03.04.2023	01	23.05.2023	01	01	-	01 Pkt			
20	Albert's Stain - b Kit (Himedia) Code: S002-125 ML	03.04.2023	01	23.05.2023	01	01	-	01 Pkt			
21	HCV (Abbott) 30 test/Box	27.01.2024	3	19.03.2024	3	2	-	01 Box			
22	HIV Syphilis Duo (Abbott) 25 test/Box	27.01.2024	1	19.03.2024	1	1	-	01 Box			
23	HIV Retroquic (Tulip Diag.) 100 test/Box	06.04.2024	1	13.04.2024	1	1	-	30 test			
24	HBsAg 2 (Abbott) 100 test/Box	27.01.2024	1	19.03.2024	1	1	-	30 test			
25	Malaria Ag P.f/P.v (Abbott) 25 test/Box	27.01.2024	1	19.03.2024	1	1	-	01 Box			
26	Leptospira IgM & IgG (J Mitra) 10 test/Box	16.10.2023	1	21.10.2023	1	1	-	01 Box			
27	Scrub Typhus (J-Mitra) 20 test/Box	01.02.2024	1	13.02.2024	1	1	-	01 Box			
28	pH Paper (6.5-9.0) Finar 96 test/Packet	01.09.2023	2	31.10.2023	2	1	-	30 test			
29	Filter Paper (Whatman) 400 test/Packet	01.09.2023	2	20.10.2023	2	1	-	50 test			
30	HAV IgM (Tulip Diag.) 10 test/Box	11.04.2024	1	19.04.2024	1	1	-	01 Box			
31	Filariasis Test Strip (Abbott) 30 test/Box	02.05.2024	1	New Demand			-	10 test			

S.N	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
32	Swab with Tube	20.04.2024	1000	03.05.2024	1000	1000	-	200 Pieces			

[Handwritten Signature]
HOD Sign with Stamp

Dr. (Brig.) K.K. Lahiri
Professor & HOD
Dept. of Microbiology
Nanage IMS, Varanasi

4/5/24

1. Indent : (Justification/Reasons to Purchase)
2. Central Store - to state:-
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Hon'ble V.C. Sir : (Approved/Not approved with qty)



Office of The Principal
Heritage Institute Of Medical Science

Ref No: HIMS/MICRO/ /2024

Date: 02/05/2024

Demand for Monthly Maintanace Figure (MMF)
Pro-forma For Purchase of Items / Materials only fisher scientific/Molychem/Rankem

Date- 02/05/2024

Name of Dept- Microbiology

S.N	Items Name	Last Demand (Dt with Qty)		Last Issued (Dt with Qty)		Total quantity held in Dept.		Qty Demanded	Estimated Rate	Estimated Amount	Vendors Name with Remarks
						Ser	Un Ser				
1	Hydrogen Peroxide Solution Size: 500 ML/Bottle	19.01.2024	1	11.03.2024	1	1	-	01 Bottle			
2	Acetone Size: 500 ML/Bottle	19.01.2024	5	11.03.2024	5	2	-	01 Bottle			
3	Gram's Iodine Size: 125 ML/Bottle	19.01.2024	24	11.03.2024	24	12	-	02 Bottles			
4	Lugol's Iodine Size: 125 ML/Bottle	19.01.2024	12	12.04.2024	12	12	-	02 Bottles			
5	Crystal Violet Size: 125 ML/Bottle	19.01.2024	24	11.03.2024	24	10	-	02 Bottles			
6	Saranin Size: 125 ML/Bottle	19.01.2024	16	11.03.2024	16	10	-	02 Bottles			
7	Methlyne blue Size: 125 ML/Bottle	19.01.2024	24	11.03.2024	24	15	-	02 Bottles			
8	Carbol fuschin Size: 125 ML/Bottle	19.01.2024	16	11.03.2024	16	10	-	02 Bottles			

K.K. Lahiri
HOD Sign with Stamp

Dr. (Brig.) K.K. Lahiri
Professor & HOD
Dept. of Microbiology
Heritage IMS, Varanasi

4/5/24

1. Indent : (Justification/Reasons to Purchase)
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Hon'ble V.C. Sir : (Approved/Not approved with qty)